

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, CFRM

From: Kent Boese, Executive Director

Date: September 17, 2024

Re: FY2024 Q3 1A Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

Pursuant to the D.C. Official Code, Section 1-309.13 (j) (1), the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 1st quarter FY 2024 financial report for ANC 1A, the minutes approving the report and most of the supporting documents. The OANC has not received voided checks 1584 & 1587, the invoice for debit card transaction 01 Zazzle, \$101.22 and the Direct Expenditure Form and receipts for check 1586, District Bridges – Tiny Timbers Holiday Festival, \$1,000.00.

The OANC reviewed the grant documents for check 1585, Project Giveback, for \$3,000.00. It was determined that the grant activity is impermissible and the OANC must deduct this expense from the FY24 Q3 allotment.

Further, the ANC initiated \$2,900.00 in ACH (Automated Clearing House) transactions (7006 for \$800.00; 7008 for \$800.00; 7007 for \$500.00; and 7010 for \$800.00). ACH transactions were not permissible in the D.C. Official Code before July 8, 2024.

Therefore, the OANC recommends withholding ANC 1A's 3rd quarter FY 2024 allotment of \$6,806.45 for violating the above-referenced codes.

To satisfy the violation, an additional \$194.77 will be deducted from the FY24 Q4 allotment. The ANC may cure \$1,102.00 by providing the receipts for the Zazzle debit card and the District Bridges transactions before September 30, 2024. The \$2,900.00 in ACH transactions may be cured by requesting the Check/ACH Waiver Form from the OANC. The request for the Waiver must be submitted to the OANC before September 30, 2024.

cc: Commissioner Billy Easley (1A10), Treasurer
Commissioner Dieter Lehmann Morales (1A02), Chairperson