

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: June 10, 2024

Re: Q2 FY24 1B Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

The Office of the Advisory Neighborhood Commissions (OANC) reviewed the 4th quarter FY 2023 financial report for ANC 1B in accordance with the DC Official Code, Section 1-309.13 (j) (1).

Based on our review, the OANC recommends releasing \$1,710.97 from the 2nd quarter FY 2024 allotment of \$6,238.09. The OANC will withhold \$4,527.12 for violating the above-referenced code.

The OANC's decision to withhold the allotment is based on the following:

- No documentation for debit card transaction, 08/01/2023, Square Space, \$267.12. The ANC did not provide a receipt or invoice for this expense.
- Impermissible use of funds for check 2066, Swank Motion Pictures, \$1,260.00. The funds were used for entertainment purposes and the document submitted to support the use of funds is an invoice that does not indicate proof of payment. These funds are not able to be restored.
- Incomplete documentation for check 2067, District Bridges, \$3,000.00. The ANC did not submit a direct expenditure form or an invoice or receipt to support the use of funds.

With the exception of the expenditure made by check 2066, the ANC may cure the other violations by submitting the requested documents before July 31, 2024.

After the release of \$1,710.97, the ANC will have \$18,003.30 remaining from the annual allotment of \$24,952.36.

cc: Commissioner Santiago Lakatos (1B04), Treasurer
Commissioner Sabel Harris (1B08), Chairperson