

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, NW  
Suite 11  
Washington, DC 20004  
(202) 727-9945

**Memo**

To: Angelique Rice, Associate Chief Financial Officer, OFRM  
From: Kent Boese, Executive Director  
Date: November 15, 2024  
Re: FY 2025 Q1 1D Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

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The Office of Advisory Neighborhood Commissions (OANC) received ANC 1D's 3<sup>rd</sup> quarter FY 2024 financial report, bank statements, canceled checks, minutes approving the report, and most of the invoices or receipts. The supporting documentation met the requirements of the D.C. Official Code, Section 1-309.13 (j) (1).

The OANC still needs to receive the contract or consulting agreement associated with check 1025 for \$1,794.00, and the application and receipts related to the \$1,500.00 grant issued with check 1029 to District Bridges.

**Therefore, the OANC recommends releasing \$1,459.43 and withholding \$3,294.00 of ANC 1D's \$4,753.43 1<sup>st</sup> quarter FY 2025 allotment.**

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

**The ANC may cure this violation by submitting the required documents before December 15, 2024.**

After this partial allotment amount for \$1,459.43 is released, ANC 1D's FY 2025 allotment balance will be \$17,554.31.

cc: Commissioner Hannah Grigg (1D02), Treasurer  
Commissioner Angela Allison (1D06), Chairperson