

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angeline Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: March 27, 2024

Re: 2Q FY 2024 ANC 1E Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

Pursuant to Section 1-309.13 (j) (1) of the DC Official Code, the Office of Advisory Neighborhood Commissions (OANC) reviewed the 4th quarter FY 2023 financial report of ANC 1E.

Based on our findings, the OANC recommends releasing \$4,185.04 of 1E's 2nd quarter FY 2024 allotment of \$4,685.04 and withholding \$500.00. The ANC has not provided the required documents for a grant issued with check 1005, 07/8/2023, Hoop for Hope Foundation. This is a violation of DC Official Code 1-309.13. The code states that:

(2) An applicant for a grant shall submit an application in writing to the Commission and to the OANC. The application shall be in the form of a template designed by the OANC, and shall contain:

(A) A description of the proposed project for which the grant is requested;

(B) A statement of expected public benefits;

(C) The total cost of the proposed project, including other sources of funding, if any; and

(D) An accounting by the grantees of the expected overhead costs the grantees will incur in carrying out the grant. No Commission shall provide a grant for which the grantee estimates that the overhead costs would exceed 15% of the entire grant amount.

(3) Within 60 days following the issuance of a grant, and every 90 days thereafter during the life of the grant, the grant recipient shall forward to the Commission and the OANC a statement as to the use of the funds consistent with the grant application, complete with receipts that support the expenditures.

The ANC did not provide a grant application, grant close-out report, minutes approving the grant, or receipts for purchases made with grant funds.

This violation can be cured when the ANC provides the required grant documents before July 31, 2024.

After the recommended funds are released, the ANC will have \$9,870.10 remaining from the FY24 annual allotment of \$18,740.18.

cc: Commissioner Michael Wray (1E03), Treasurer
Commissioner Brian Footer (1E07), Chairperson