

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM
From: Kent Boese, Executive Director
Date: June 30, 2023
Re: Q4 FY 2023 2D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 2nd quarter FY23 financial report for ANC 2D.

The OANC recommends the forfeiture of ANC 2D's 4th quarter FY23 allotment of \$905.01 based on our finding, as indicated below.

The ANC must correct these findings by Tuesday, September 5, 2023, to reinstate any portion of the allotment.

4th Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$905.01	\$905.01	The ANC must submit a revised Q2 FY23 QFR. The Q2 FY23 report was submitted to the OANC with an error. The OANC has requested that the ANC discontinue use of a spreadsheet that does not contain the correct report balances. Further the OANC has cited the ANC previously for submitting signed QFRs with error messages present.	\$0.00
		The ANC must submit the March 2023 meeting minutes. The ANC submitted the January and February 2023 minutes. The ANC 2D	

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		website indicates that a public meeting was held in March 2023.	
		Guidance from the Office of the District Auditor (ODCA) requires that ANCs submit minutes from all public meetings.	
		The ANC must submit a copy of voided check 177.	

With the release of these allotment the ANC has \$2,715.03 remaining from the FY 2023 annual allotment of 3,745.27.

cc: Commissioner Carole Feld (2D02), Treasurer
Commissioner Ashley Warren (2D01), Chairperson