

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: September 13, 2024

Re: FY2024 Q3 3G Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

The Office of Advisory Neighborhood Commissions (OANC) reviewed 3G's 1st quarter FY 2024 financial report and supporting documents which are required by D.C. Official Code, Section 1-309.13 (j) (1). The supporting documents, however, did not include the written minutes from the February 2024 meeting documenting the approval of the report. The ANC provided a video recording of the meeting which is not permissible for minutes per OANC Guidance 2024-001, Guidance on Minutes vs. Transcripts.

Further, the ANC issued check 1722, District Bridges/Chevy Chase Main Streets, for \$2,000.00. The OANC General Counsel, Denise Wiktor, reviewed the sponsorship and determined that the use of funds was impermissible.

Therefore, the OANC recommends withholding ANC 3G's 3rd quarter FY 2024 allotment of \$4,834.77.

\$2,000 of the 3rd quarter allotment cannot be restored for the reason stated above. This will leave \$2,834.77 of the 3rd quarter allotment available for release if the ANC submits the February 2024 written minutes before September 16, 2024.

cc: Commissioner Zachary Ferguson (3G07), Treasurer
Commissioner Lisa Gore (3G01), Chairperson