

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: April 11, 2024

Re: 3Q FY 2024 3B Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

Pursuant to Section 1-309.13 (j)(1) of the DC Official Code, the Office of Advisory Neighborhood Commissions (OANC) reviewed the 1st quarter FY 2024 financial report of ANC 3B.

Based on our review, the OANC recommends withholding the ANC's 3rd quarter FY 2024 allotment of \$3,985.21.

The OANC recommends withholding this allotment because the ANC is in violation of DC Official Code 1-309.13 (j) (1).

The code states that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.* The ANC has not provided the minutes for public meetings held in July, August or September 2023.

This violation can be cured when the ANC provides the OANC with copies of the minutes. The deadline to submit the minutes and receive the allotment is July 31, 2024.

ANC 3B's FY 2024 annual allotment of \$15,940.83 will not be reduced because the Q3 FY 2024 allotment is not being released at this time.

cc: Commissioner Kevin Lavezzo (3B01), Treasurer
Commissioner Jackie Blumenthal (3B02), Chairperson