

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, QFRM

From: Kent Boese, Executive Director

Date: August 28, 2023

Re: Q3 FY23 3F Allotment

Per D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) initiated a review of the 1st quarter FY23 financial report for ANC 3F.

The OANC recommends the forfeiture of ANC 3F's 3rd quarter FY23 allotment of \$3,982.49 based on our findings, as indicated below.

The ANC must correct these findings by Tuesday, September 5, 2023, to reinstate any portion of the allotment.

3rd Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$3,982.49	\$3,982.49	The ANC did not submit a signed QFR for the 1st quarter of fiscal year 2023 (October, November, December 2022). DC Code 1-309.13 (j) (1) mandates...The treasurer of a Commission shall prepare a quarterly financial report on a form provided by the OANC. The financial report shall be presented to the Commission for its consideration at a Commission meeting within 45 days after the end of the quarter.	\$0.00
		The ANC did not provide supporting documents (receipts/invoices) for the 1st quarter of fiscal year 2023. DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include...invoices and receipts.	

With the forfeiture of this allotment, the ANC has \$7,964.99 remaining from the annual allotment of \$17,212.45.

cc: Commissioner Mitchell Baer (3F03), Treasurer
Commissioner Claudette David (3F04), Chairperson