

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OERM

From: Kent Boese, Executive Director

Date: September 28, 2023

Re: Restore Q3 FY23 3F Allotment

Per D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) initiated a review of the 1st quarter FY23 financial report.

Based on our findings, the OANC recommended withholding ANC 3F's 3rd quarter FY23 allotment of \$3,982.49.

Subsequently, the ANC submitted a signed 1Q23 QFR and the supporting documents. Therefore, the OANC recommends releasing ANC 3F's 3Q23 allotment.

3 rd Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$3,982.49		<p>The ANC did not submit a signed QFR for the 1st quarter of fiscal year 2023 (October, November, December 2022).</p> <p>DC Code 1-309.13 (j) (1) mandates...The treasurer of a Commission shall prepare a quarterly financial report on a form provided by the OANC. The financial report shall be presented to the Commission for its consideration at a Commission meeting within 45 days after the end of the quarter.</p> <p>CORRECTIVE ACTION: The ANC submitted a signed 1Q23 QFR.</p>	\$3,982.49
		<p>The ANC did not provide supporting documents (receipts/invoices) for the 1st quarter of fiscal year 2023.</p>	

		DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include...invoices and receipts. CORRECTIVE ACTION: The ANC submitted all supporting documents for the quarter.	
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By restoring this allotment, the ANC has \$3,982.49 remaining from the annual allotment of \$17,212.45.

cc: Commissioner Mitchell Baer (3F03), Treasurer
Commissioner Claudette David (3F04), Chairperson