

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM
From: Kent Boese, Executive Director
Date: September 18, 2024
Re: FY2024 Q2 4C Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

The Office of Advisory Neighborhood Commissions (OANC) has not received 4C's 4th quarter FY 2023 financial report, the minutes approving the report, or the required documents for grants issued with checks 1293, 1294, 1295, and 1296. The report and supporting documentation, which were due November 15, 2023, are required by D.C. Code, Section 1-309.13 (j)(1).

Further, the ANC issued those grant checks totaling \$7,000 in violation of DC Official Code 1-309.13 (2)(A)(i). The code states that *an expenditure made by check shall be signed by at least two officers of the Commission, one of whom shall be the treasurer or Chairperson.*

Therefore, the OANC recommends withholding ANC 4C's \$4,635.24 2nd quarter FY 2024 allotment for violating the above-referenced codes.

An additional \$5,575.52 will be withheld from future allotments to satisfy the carry-over amounts from the FY23 Q3 and Q4 violations. The ANC may cure these violations by providing the signed QFR and the requested grant documents before September 30, 2024.

Finally, submitting these documents will also prevent the OANC from confiscating the ANC's checkbook and debit card due to the violation of the DC Official Code 1-309.13 (j)(2) which states, in part: *If a Commission fails to file 3 consecutive quarterly reports that meet the requirements of paragraph (1) of this subsection, it shall relinquish its checkbook and access to its debit card to the OANC, whose permission will be needed for any expenditure made by check or debit card until the Commission files the required financial reports. Upon receiving and approving all outstanding quarterly financial reports from the Commission, the OANC shall immediately return the checkbook and access to the debit card to the Commission. The Mayor, upon the request of the OANC, may issue official instructions to any pertinent banking institution to freeze accounts held by a Commission that has not complied with this paragraph.*

cc: Commissioner Thomas Defranco (4C03), Treasurer
Commissioner Karen Livingston (4C06), Chairperson