

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, NW  
Suite 11  
Washington, DC 20004  
(202) 727-9945

**Memo**

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: August 17, 2023

Re: Q3 FY23 4D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 1st quarter FY 2023 financial report for ANC 4D.

The OANC recommends withholding \$2,000.00 from ANC 4D's 3<sup>rd</sup> quarter FY 2023 allotment of \$5,104.72 based on our findings as indicated below. The ANC is therefore entitled to receive \$ 3,104.72 from the 3<sup>rd</sup> quarter allotment.

**The ANC may provide additional supporting documents by Tuesday, September 5, 2023, to reinstate any portion of the allotment that is deducted.**

<b>3<sup>rd</sup> Quarter FY 2023 Allotment Amount</b>	<b>Deduction Amount</b>	<b>Reason For Deduction</b>	<b>Amount to Release</b>
\$5,104.72	\$2,000.00	<p>Need for documentation for grant issued with check 2276, District Bridges/Petworth Arts Collaborative, \$2,000.00.</p> <p>The Official DC Code 1-309.13 (m) (2) requires: <i>An applicant for a grant shall submit an application in writing to the Commission and to the OANC.</i></p> <p>The OANC needs to receive a grant application and the minutes approving the grant.</p> <p>Further, the ANC issued \$2,000.00 in funds; however, the grantee provided receipts with proof of purchase totaling \$1201.56.</p> <p>The grantee must provide \$798.44 in receipts with proof of purchase.</p>	\$3,104.72

		<p>Check 2282, Colony House, \$1,125.00 needs a copy of the lease as supporting documentation.</p> <p>The ANC must maintain all lease agreements.</p> <p>This finding will not delay funding. However, future filings may be impacted if a lease agreement is not on file.</p>	
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With the release of this allotment the ANC has \$9,748.42 remaining from the annual allotment of \$20,113.08.

cc: Commissioner Chrysanthe Courniotes (4D04), Treasurer  
Commissioner Anthony Pirrotti (4D08), Chairperson