

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
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Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OERM

From: Kent Boese, Executive Director

Date: August 30, 2023

Re: Q4 FY23 6D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of Advisory Neighborhood Commissions (OANC) reviewed the 2nd quarter FY 2023 financial report for ANC 6D. The OANC recommended withholding \$47.75 from the 4Q23 allotment for lack of documentation for check 1187 and for not providing the 2Q23 minutes.

Subsequently, the ANC provided the documentation and the minutes. **Therefore, the OANC recommends restoring the \$47.75 of the 4Q23 allotment.**

4th Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$5,265.31		The ANC did not submit the invoice for check 1187, Fredrica Kramer, \$47.70. Under DC Code 1-309.13 (j) (1)... Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices, and receipts, executed contracts, details about all contributions received during the period covered by the quarterly report... CORRECTIVE ACTION: The ANC provided the documentation for check 1187.	\$47.75
		The ANC did not submit minutes for January, February, and March Under DC Code 1-309.13 (j)(1)... Each quarterly report shall include the minutes of all meetings indicating the Commission's approval	\$0.00

		of disbursements during the period covered by the quarterly report...	
		CORRECTIVE ACTION: The ANC provided the minutes for 2Q23.	

By releasing these funds, the ANC has \$0.00 remaining from the annual allotment of \$21,258.73.

cc: Commissioner Ronald Collins (6D02), Treasurer
Commissioner Frederica Kramer(6D07), Chairperson