

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angeliqe Rice, Associate Chief Financial Officer, OFRM
From: Kent Boese, Executive Director
Date: March 25, 2024
Re: 1Q FY2024 6E Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

Pursuant to Section 1-309.13 (j) (1) of the DC Official Code, the Office of Advisory Neighborhood Commissions (OANC) reviewed the 3rd quarter FY 2023 financial report of ANC6E.

Based on our findings, the OANC must withhold \$1,767.47 of the ANC's 1st quarter FY 2024 allotment of \$5,611.29 for violation of the DC Official Code. The ANC is entitled to receive \$3,843.82 of the 1st quarter FY2024 allotment.

The DC Official Code (j) (1) mandates that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC did not provide copies of canceled checks 5350 – 5361 for expenditures made in the 3rd quarter of FY 2023.

The ANC may cure this violation by providing the OANC with the requested documents by July 31, 2024.

After the release of \$3,843.82, the ANC will have \$18,601.37 remaining from the FY 2024 annual allotment of \$22,445.19.

cc: Commissioner Davina Carson (6E07), Treasurer
Commissioner Chris Hart (6E01), Chairperson