


Government of the District of Columbia



Office of Advisory Neighborhood Commissions
 1350 Pennsylvania Avenue, NW
 Suite 11
 Washington, DC 20004
 (202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM
 From: Kent Boese, Executive Director 
 Date: August 29, 2023
 Re: Q3 FY23 7F Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 1st quarter FY23 financial report for ANC 7F.

The OANC recommends withholding \$1,900.00 from ANC 7F's 3rd quarter FY23 allotment of \$5,082.33 based on our findings, as indicated below. The OANC recommends that the ANC receive \$3,182.33 from the 3rd quarter allotment.

The ANC must provide the required documents by Tuesday, September 5, 2023, to reinstate any portion of the allotment.

3rdQuarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$5,082.33	\$1,500.00	The ANC did not provide supporting documentation for check 709, Lindsay Walton, 12/01/2022. DC Code 1-309.13 (j)(1) mandates...Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report.	\$3,582.33
	\$400.00	The ANC did not provide supporting documentation for check 712, Kettler, Inc., 12/20/2022. This deduction is in accordance with DC Code 1-309.13 (j) (1) as described above.	\$3,182.33

With the deduction of these expenses, the ANC has \$12,091.59 remaining from the annual allotment of \$20,409.60.

cc: Commissioner Shirley Thompson-Wright (7F07), Treasurer
Commissioner Tyrell Holcomb (7F01), Chairperson