

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, NW  
Suite 11  
Washington, DC 20004  
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: March 26, 2024

Re: Q2 FY24 8A Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

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In accordance with D.C. Code, Section 1-309.13 (j) (1), the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 4th quarter FY 2023 financial report of ANC 8A.

**Based on our findings, the OANC recommends withholding ANC 8A's 2nd quarter FY 2024 allotment of \$4,743.14 for violating the DC Official Code 1-309.13 (j) (1).**

*The code requires that: The treasurer of a Commission shall prepare a quarterly financial report on a form provided by the OANC. The financial report shall be presented to the Commission for its consideration at a Commission meeting within 45 days after the end of the quarter. A copy of the approved financial report, signed by the Chairperson, the secretary, and the treasurer, shall be filed, along with a record of the vote adopting the report, with the OANC within 15 days of approval. Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

**The ANC provided a signed 4th Quarter FY 2024 financial report that did not include the approval date.**

**The ANC may cure this violation by submitting the required documents before July 31, 2024.**

By withholding this allotment, the ANC has \$14,729.42 remaining from the annual allotment of \$18,972.56.

cc: Commissioner LaVerne Glenn (8A07), Treasurer  
Commissioner Jamila White (8A05), Chairperson