

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: August 15, 2023

Re: Q4 FY23 8B Allotment Forfeiture

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 2nd quarter FY23 financial report for ANC 8B.

The OANC recommends forfeiting ANC 8B's 4th quarter FY23 allotment of \$4,411.49 based on our findings, as indicated below.

The ANC must provide the required documents by Tuesday, September 5, 2023, to reinstate any portion of the allotment.

3rd Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$4,411.49	\$4,411.49	The ANC did not present March 2023 minutes. The January and February 2023 minutes are present. DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include the minutes of all meetings indicating the Commission's approval of disbursements during the period covered by the quarterly report.	\$0.00
		The ANC did not present copies of canceled checks 1801 and 1802. DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include copies of canceled checks.	

		<p>The ANC did not present a receipt or a payment statement for debit card transaction, 03/17/2023, ATT, \$2,250.51.</p> <p>DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include invoices and receipts.</p>	
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With the deduction of this expense, the ANC has \$14,429.31 remaining from the annual allotment of \$18,648.94.

cc: Commissioner Khadijah Watson (8B01), Treasurer
Commissioner Paul Trantham (8B02), Chairperson