

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Mem

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: June 30, 2023

Re: Q1 FY23 8D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 3rd quarter FY22 financial report for ANC 8D.

The OANC recommends the forfeiture of ANC 8D's 1st quarter FY23 allotment of \$5,664.81 based on our findings, as indicated below.

The ANC must correct these findings by Tuesday, September 5, 2023, to reinstate any portion of the allotment.

1st Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$5,664.81	\$5,664.81	The ANC must submit minutes for the April and June 2022 public meetings. The minutes submitted by the ANC for May 2022 need to be completed. DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include...the minutes of all meetings indicating the Commission's approval of disbursements during the period covered by the quarterly report...	\$0.00
		The ANC needs to submit supporting documentation for check 2492, Monique Diop, for \$258.98. DC Code 1-309.13 (j) (1) mandates...Each quarterly report shall include...invoices and receipts.	\$0.00

		Further, the ANC posted the check as \$268.90 in the check register. The check cleared the bank as \$258.90. The documentation is needed to determine the exact amount of the reimbursement.	
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With the forfeiture of this allotment, the ANC has \$21,336.94 remaining from the annual allotment of \$21,336.94.

- cc: Commissioner Jacqueline Kinlow (8D01), Treasurer
- Commissioner Wendy Hamilton (8D06), Chairperson