

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
 1350 Pennsylvania Avenue, NW  
 Suite 11  
 Washington, DC 20004  
 (202) 727-9945

**Memo**

To: Angelique Rice, Associate Chief Financial Officer, OFRM  
 From: Kent Boese, Executive Director  
 Date: June 30, 2023  
 Re: Q3 FY23 8D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) reviewed the 1st quarter FY23 financial report for ANC 8D.

The OANC recommends the forfeiture of ANC 8D’s 3<sup>rd</sup> quarter FY 2023 allotment of \$5,224.04 based on our findings, as indicated below.

**The ANC must provide the meeting minutes by Tuesday, September 5, 2023, to reinstate a portion of the allotment.**

3 <sup>rd</sup> Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$5,224.04	\$5,224.04	<p><b>The ANC must submit minutes for the October and November 2022 public meetings.</b></p> <p>DC Code 1-309.13 (j) (1) mandates ...Each quarterly report shall include...the minutes of all meetings indicating the Commission’s approval of disbursements during the period covered by the quarterly report...</p>	\$0.00
		<p><b>The receipt submitted as supporting documentation for check 2500, Costco, for \$390.14, contains food items.</b></p> <p>DC Code 1-309.13 (l) (1) mandates ...Nominal refreshments shall be limited to \$100 worth of food and nonalcoholic beverages per regular public Commission meeting, and any refreshments purchased shall be available to the public.</p>	\$0.00

		<b>If the allotment is reinstated, the OANC must disallow \$290.14 from this expense per the code.</b>	
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With the forfeiture of this allotment, the ANC has \$16,112.90 remaining from the annual allotment of \$21,336.94.

cc: Commissioner Jacqueline Kinlow (8D01), Treasurer  
Commissioner Wendy Hamilton (8D06), Chairperson