

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
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 Suite 11
 Washington, DC 20004
 (202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: September 26, 2023

Re: RESTORE Q3 FY23 8D Allotment

In accordance with D.C. Code, Section 1-309.13, the Office of the Advisory Neighborhood Commissions (OANC) recommended the forfeiture of ANC 8D's 3rd quarter FY23 allotment of \$5,224.04 because the ANC did not provide the minutes approving the 1Q23 QFR.

Subsequently, the ANC provided the May 2023 minutes, approving the 1Q23 QFR. Therefore, the OANC recommends restoring \$4,933.90. This is the 3rd quarter 2023 allotment of \$5,224.04, less \$290.14, for exceeding the nominal refreshment limit of \$100.00.

3 rd Quarter FY 2023 Allotment Amount	Deduction Amount	Reason For Deduction	Amount to Release
\$5,224.04		<p>The ANC must submit minutes for the October and November 2022 public meetings.</p> <p>DC Code 1-309.13 (j) (1) mandates ...Each quarterly report shall include...the minutes of all meetings indicating the Commission's approval of disbursements during the period covered by the quarterly report...</p> <p>CORRECTIVE ACTION: The ANC approved the 1Q23 QFR in April 2023. The ANC provided minutes approving the report.</p>	\$5,224.04
	\$290.14	<p>The receipt submitted as supporting documentation for check 2500, Costco, for \$390.14, contains food items.</p> <p>DC Code 1-309.13 (l) (1) mandates ...Nominal refreshments shall be limited to \$100 worth of food and nonalcoholic beverages per regular</p>	\$4,933.90

		public Commission meeting, and any refreshments purchased shall be available to the public. If the allotment is reinstated, the OANC must disallow \$290.14 from this expense per the code.	
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By restoring these funds, the ANC has \$549.13 remaining from the annual allotment of \$21,336.94.

- cc: Commissioner Jacqueline Kinlow (8D01), Treasurer
- Commissioner Wendy Hamilton (8D06), Chairperson