

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, NW  
Suite 11  
Washington, DC 20004  
(202) 727-9945

**Memo**

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: February 20, 2025

Re: FY2025 Q2 8B Allotment

A handwritten signature in black ink, appearing to read "Kent Boese".

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The Office of Advisory Neighborhood Commissions (OANC) received 8B's 4th quarter FY 2024 financial report and the minutes approving the report. However, the ANC did not provide the receipts or invoices for the debit card transactions 09 through 13. The report and all supporting documentation are required by D.C. Official Code, Section 1-309.13 (j) (1).

**Therefore, the OANC recommends withholding ANC 8B's 2<sup>nd</sup> quarter FY 2025 allotment of \$4,578.14 for violating the above-referenced code.**

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

**The ANC may cure this violation by submitting the required documents before March 15, 2025.**

CC: Commissioner Juanita Beltran (8B07), Treasurer  
Commissioner Joseph Johnson (8B05), Chairperson