

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM
From: Kent Boese, Executive Director
Date: March 24, 2025
Re: FY 2025 Q3 1C Allotment - Withhold

A handwritten signature in black ink, appearing to read "Kent Boese".

The Office of Advisory Neighborhood Commissions (OANC) received ANC 1C's 1st quarter FY 2025 financial report, bank statements with canceled checks, and most invoices or receipts. However, the OANC has not received the February 2025 minutes approving the 1st quarter FY 2025 report.

The report and all supporting documentation are required by D.C. Official Code, Section 1-309.13 (j) (1). It was due February 15, 2025.

Therefore, the OANC recommends withholding ANC 1C's allotment of \$5,830.74 for the 3rd quarter of FY 2025.

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC may cure this violation by submitting the required documents before May 15, 2025.

cc: Commissioner Scott Olesen (1C05), Treasurer
Commissioner Peter Wood (1C03), Chairperson