

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read 'Kent Boese', written over the 'From' line.

Date: March 21, 2025

Re: FY 2025 Q3 3G Allotment - Withhold

The Office of Advisory Neighborhood Commissions (OANC) received 3G's 1st quarter FY 2025 financial report, bank statements, receipts/invoices for all transactions, and most supporting documents. However, the OANC still needs the February 2025 meeting minutes approving the 1st quarter FY 2025 report and a copy of canceled check 1733. The report and all supporting documentation are required by D.C. Official Code, Section 1-309.13 (j) (1).

Therefore, the OANC recommends withholding ANC 3G's 3rd quarter FY 2025 allotment of \$4,834.77 for violating the above-referenced code.

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC may cure this violation by submitting the required documents before March 15, 2025.

CC: Commissioner Karrenthya Simmons (3G05), Treasurer
Commissioner Lisa R. Gore (3G01), Chairperson