

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
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Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer/OERM
From: Kent Boese, Executive Director
Date: February 14, 2025
Re: FY 2025 ANC4A Q2 Allotment

The Office of Advisory Neighborhood Commissions (OANC) received 4A's 4th quarter FY 2024 financial report, bank statements, and invoices/receipts. The report and all supporting documentation are required by D.C. Official Code, Section 1-309.13 (j) (1).

However, the ANC has not provided the November minutes approving the 4th quarter FY2024 report.

Therefore, the OANC recommends withholding ANC 4A's 2nd quarter FY 2025 allotment of \$4,719.90 for violating the above-referenced code.

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC may cure this violation by submitting the required documents before May 15, 2025.

cc: Commissioner Patience Singleton (4A04), Treasurer
Commissioner Paula Edwards (4A01), Chairperson