

**Government of the District of Columbia**  
**ADVISORY NEIGHBORHOOD COMMISSION 3F**  
*Van Ness • North Cleveland Park • Wakefield • Forest Hills • Chevy Chase*

3F01 – Amy Rofman  
3F02 – Sue Guzman  
3F03 – Mitchell Baer  
3F04 – Claudette David  
3F05 – Adrian Iglesias  
3F06 – Courtney Carlson, Chair



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**Public Meeting Minutes - January 14, 2025**  
Virtual Meeting via Zoom

**MINUTES**

ANC 3F convened their regular meeting on Tuesday, January 14, 2025, virtually at <https://dc-gov.zoom.us/j/82114414095?pwd=cUxsdlJBazJLaUJUUVGtXV1pzNkNmQT09>. The meeting was duly noticed and open to the public. Copies of resolutions approved are available at [www.anc3f.com](http://www.anc3f.com). A quorum was declared at the beginning of the meeting with five out of six commissioners present. The sixth commissioner joined shortly after the meeting began.

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Commissioners Present:      Carlson  
   David  
   Baer  
   Iglesias  
   Guzman  
   Rofman

Item	Vote
Approval of January Agenda	6-0-0
Approval of ANC Minutes for November 19th, 2024 Meeting	6-0-0
Approval of dates for 2025 ANC 3F Meetings	6-0-0
Committee chairs	6-0-0
ANC 3F Chair	5-1-0
ANC 3F Vice Chair	5-1-0
ANC 3F Treasurer	6-0-0
ANC 3F Secretary	6-0-0
WMATA Resolution	6-0-0
Intersection Resolution	6-0-0
Quarterly Financial Report	6-0-0

Call to Order: 7:00 PM  
Adjournment: 9:10 PM

## AGENDA ITEMS

### **I. Adoption of the January 14, 2025 ANC 3F meeting agenda**

Commissioner Carlson moved to approve the January 14, 2025 agenda. The agenda was approved by a vote of 5 in favor, 0 opposed, and 0 abstentions (5-0-0).

### **II. Approval of ANC 3F meeting minutes for November 19th, 2024**

Commissioner Carlson moved to approve the November 19, 2024 meeting minutes. The minutes were approved by a vote of 5 in favor, 0 opposed, and 0 abstentions (5-0-0).

### **III. Proposed 2025 ANC 3F Meeting Dates**

Commissioner Carlson moved to approve the following meeting dates: February 18, March 18, April 22, May 27, June 17, July 15, September 16, October 14 and November 18. The dates were approved by a vote of 5 in favor, 0 opposed, and 0 abstentions (5-0-0).

### **IV. Committee Chairs**

Commissioner Carlson moved to approve committee chairs.

- **Streets and Sidewalks:** Paul Harrison
- **Housing and Neighborhoods:** Teri Hewitt
- **Schools and Universities:** Sue Guzman
- **Parks and Watersheds:** Mitchell Bear to lead until a volunteer is found.
- **Approval:** Committee chairs were approved by a vote of 6 in favor, 0 opposed, and 0 abstentions (6-0-0).

### **V. Election of Executive Positions**

- **Chair:** Courtney Carlson re-elected
- **Vice Chair:** Mitchell Bear elected.
- **Treasurer:** Sue Guzman elected.
- **Secretary:** Amy Rofman elected.
- **Approval:** Chair and Vice Chair were elected by a vote of 5 in favor, 1 opposed, and 0 abstentions (5-1-0). Treasurer and Secretary were approved by a vote of 6 in favor, 0 opposed, and 0 abstentions (6-0-0).

### **VI. Regular Agenda – Committee Reports**

1. **Paul Harrison - Streets and Sidewalks Committee Chair:** Paul was thanked for his service in 2024 and agreed to serve again in 2025. He mentioned the committee's focus on sidewalk gaps and their success in getting DDOT to commit to increased sidewalk construction. The committee will focus on Reno Road and spot improvements on Connecticut Avenue.

2. **Teri Hewitt - Housing and Neighborhoods Committee Chair:** Teri was also thanked for her service and agreed to continue in 2025. She is working on a resolution for indoor air quality in all domiciles and is involved with the Department of Buildings concerning inspections and policy related to the SAFE Act as well as the issue of shopping carts.
3. **Sue Guzman - Schools and Universities Committee Chair:** Sue provided an update from Murch Elementary, highlighting budget gaps due to an increase in students requiring special education support and the need for additional staff. She also mentioned the need for crossing guards at specific intersections.
4. **Mitchell Bear - Parks and Watersheds Committee Chair:** Mitchell will lead the committee until a volunteer is found. He mentioned that there isn't much to report currently, except for ongoing issues at Forest Hills Park. New trash cans have been requested, and community cleanups are planned.

## **VII. Secure Apartments for Everyone (SAFE) Act Hearing**

- **Discussion:** Editor-in-Chief of the Forest Hills Connection Marlene Berlin provided an update on the background, hearing, and status of the legislation. Several ANC Commissioners provided testimony and worked behind the scenes.

## **VIII. Grants Process**

- Commissioner Amy Rofman provided a briefing on the ANC grants available for community projects benefiting ANC 3F. Community organizations, including informal groups with a fiscal sponsor, were encouraged to apply and to reach out to Denise Wiktour at the Office of the ANC (OANC) with questions. It is important to send applications to the OANC in addition to sending them to Commissioners. Process and application is at [www.anc3f.com](http://www.anc3f.com).

## **IX. DDOT Davenport Street Proposal**

- The District Department of Transportation (DDOT) explained the background of the initial proposal, the concerns raised by residents, and the revised approach to address those concerns. DDOT provided details about the proposed changes, including the removal of the one-way proposal, the addition of speed humps, and driver feedback signs. Residents from Davenport shared their concerns and feedback during the discussion.

## **X. DC Water and DOEE Updates**

- **30th Street Project:** Work to begin immediately with completion expected by July.
- **Linnaean Outfall Project:** Construction to start in February, aiming for completion by July.

## **XI. MPD Crime Report**

- MPD reported there were no violent crimes in 3F since last meeting. Theft from autos is an ongoing problem. MPD has increased patrols and community outreach. One resident shared concerns about vehicles illegally parked on Veazey and Connecticut.

## **XI. Van Ness Main Street**

- **Urban Land Institute Technical Assistance Panel:** Gloria Garcia, head of Van Ness Main Street announced that they are fully funded for a technical assistance panel

scheduled for February 19th and 20th at UDC's campus. The panel will gather experts in various fields to explore opportunities for redevelopment and revitalization from Albemarle to Van Ness. There will be an open forum for the public on February 20th to discuss initial findings.

- **Playground:** Community playground events are planned. "Good, Clean Fun" is a sub-program of Van Ness Main Street and that they have signed an agreement with the Department of Parks and Recreation to formally adopt the park. They plan to have a cleanup every quarter and are working on activities to engage families and residents of all ages. They are also addressing issues like trash on Brandywine Street and coordinating with city agencies for park maintenance.
- Additionally, Gloria highlighted the success of the pollinator program, which has planted thousands of plants along the corridor, enhancing community engagement and environmental sustainability.

#### **XI.L. UDC**

- Juanita Gray of UDC mentioned an upcoming Community Campus Task Force meeting scheduled for February 6th, with additional information to be sent out to commissioners and community members. There will also be an informational meeting for those interested in joining the task force on January 23rd. Additionally, Brad King from UDC's archives gave an update on the archives project. Hazardous material abatement in the building was completed by the end of December, and interior demolition is ongoing. Structural demolition is expected to start in early to mid-February. Emergency services antennas have been relocated to building 38, and student tours of the archives are being planned. Mary Beth Tinker has been identified as the garden club liaison, and efforts are underway to expand garden space. A community feedback website has been set up for the project.

#### **XIV. Mayor's Office**

- Kendall Gibson from the Mayor's Office of Community Relations highlighted her involvement during the recent snowstorm, where she coordinated snow removal and trash pickup in the neighborhood. She encouraged commissioners and community members to reach out to her for neighborhood walks to discuss local issues. Kendall also mentioned the upcoming MLK Holiday DC Peace Walk and Parade on January 18th, which requires registration, and the importance of staying informed about road closures and changes due to the inauguration through Alert DC.

#### **XIV. Council Member Frumin's Office**

- Shantise Wynn-Brown from Council Member Matt Frumin's office shared updates about the upcoming Work Day in the Ward event on January 23rd at Bread and Chocolate in Chevy Chase. Shantise also announced the annual budget listening session on January 25th, inviting community members to share their priorities and submit written comments.

#### **XV. Resolutions**

- **WMATA Funding Resolution:** Approved by a vote of 6 in favor, 0 opposed, and 0 abstentions (6-0-0) to support increased funding for bus services.

- **Intersection Visibility Resolution:** Approved by a vote of 6 in favor, 0 opposed, and 0 abstentions (6-0-0) to enhance safety through daylighting and visibility improvements.

#### **XVI. Treasurer's Report**

- Mitchell Bear, provided a brief report with two main points:
  1. **Refund:** The commission successfully reclaimed nearly \$1,000 from the Department of Employment Services for payments related to the paid family leave program.
  2. **Quarterly Financial Report (QFR):** The QFR for the first quarter of 2025, covering October through December of the previous year, was submitted to the commissioners for approval. The commission voted to accept and submit this report. Approved by a vote of 6 in favor, 0 opposed, and 0 abstentions (6-0-0).

#### **XVII. Amendment to Bylaws**

- **Bylaw Amendment Proposal:** Discussion on removing term limits for chair position, with a vote scheduled for February.

#### **XIII Adjournment**

Commissioner Carlson moved to adjourn. Motion was approved with 6 voting in favor, 0 voting against, and 0 abstaining (6-0-0). The meeting adjourned at 9:20 pm.

Approved on: February 18, 2025

Attested by:

*Amy Rofman, ANC 3501*  
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