

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read 'Kent Boese', written over the 'From:' line.

Date: June 2, 2025

Re: FY 2025 Q2 4C Allotment – Update

After submitting our March 28, 2025, memo advising OFRM to withhold ANC 4C's 2nd quarter FY 2025 allotment, the Office of Advisory Neighborhood Commissions (OANC) received and reviewed additional information from ANC 4C's 4th quarter FY 2024 financial report and supporting documents. The report and supporting documentation met the requirements of D.C. Official Code, Section 1-309.13(j)(1).

Based on the new information, **the OANC recommends withholding ANC 4C's 2nd quarter allotment of \$4,635.24 to offset \$8,833.19 in impermissible items found in the 4th quarter FY 2024 financial report.** An additional \$4,197.95 will be deducted from the 3rd quarter allotment to offset the remaining obligation.

The ANC may restore the deductions if the required documents are submitted before August 30, 2025. The outstanding documents include:

- Check 1299 to Petworth Market for \$1,886.00 – The grantee must provide receipts for items purchased with grant funds.
- Check 1302 to Petworth Peanuts for \$2,500.00 – The grantee must provide proof of purchase for \$1,629.19 in items purchased with grant funds.
- Check 1303 to Friends of the Soldiers Home for \$2,500.00 – The grantee must provide the grant close-out report.
- DB01, DocuSign for \$318.00 – The ANC must provide the invoice or receipt for this transaction.

CC: Commissioner Eric Heller (4C07), Treasurer
Commissioner Mike Warburton (4C03), Chairperson