



## **PUBLIC MEETING MINUTES ADVISORY NEIGHBORHOOD COMMISSION 4D**

**Wednesday, January 15, 6:30 PM**

***Hybrid Meeting - Washington Latin Public Charter School and  
Zoom***

**1. Commissioner Abel Amene (4D02) called the meeting to order at 6:34pm**

**2. Roll call (Abel)**

- a. Commissioner Koskenrouta (4D01): Present
- b. Commissioner Amene (4D02): Present
- c. Commissioner Bluitt (4D03): Present
- d. Commissioner Cava (4D04): Present
- e. Commissioner Marencic (4D05): Present
- f. Commissioner Dimitrov (4D06): Present
- g. Commissioner Baker (4D07): Present
- h. Commissioner Kauffman (4D08): Present

**3. Determination of quorum (Abel)**

- a. A quorum was present

**4. Motion to elect Commissioner Abel as Chair Pro Tempore**

- a. Commissioner Abel elected by unanimous consent

**5. Election of Officers**

Commissioner Amene opened the floor for nominations for the Commission's executive officers, which proceeded as follows.

- a. **Chair:** Commissioner Kauffman (4D08), nominated by Commissioner Bluitt. No other nominations. Unanimously elected by roll call vote.
- b. **Vice-Chair:** Commissioner Bluitt (4D03), nominated by Commissioner Kauffman. No other nominations. Unanimously elected by roll call vote.
- c. **Secretary:** Commissioner Dimitrov (4D06), nominated by Commissioner Kauffman. No other nominations. Unanimously elected by roll call vote.
- d. **Treasurer:** Commissioner Baker (4D07), nominated by Commissioner Cava. No other nominations. Unanimously elected by roll call vote.

Commissioner Kauffman assumed her new role conducted the rest of the meeting as the Commission's new Chair.

**6. Approval of agenda (Abel – temp Chair)**

- a. A motion was made by Commissioner Abel to shift comments from Ward 4 Councilmember Lewis George to be the next item of the agenda. The amended agenda was approved by unanimous

consent

**7. Comments from CM Lewis George (Kauffman)**

- a. CM Lewis George congratulated the new commissioners and officers, highlighted accomplishments from 2024, and discussed her office's upcoming listening tour: <https://janeeseward4.com/listen>

**8. Consent agenda (Kauffman)**

- a. Items for consent agenda:

- ♠ Approval of draft [December 2024 meeting minutes](#)
- ♠ Approval of meeting calendar for 2025 (ANC 4D will meet the 3<sup>rd</sup> Wednesday of every month, except in August and December):
  - 1. Feb. 19
  - 2. Mar. 19
  - 3. Apr. 16
  - 4. May 21
  - 5. June 18
  - 6. July 16
  - 7. Sep. 17
  - 8. Oct. 15
  - 9. Nov. 19
  - 10. *Executive meetings will be held on the 1<sup>st</sup> Wednesday of every month, except in August and December*
- ♠ Affirm two methods for providing public notice for 4D meetings for 2025 (website and email lists)

- b. Agenda was adopted by unanimous consent.

**9. Treasurer's report (Baker)**

- a. 2025 Q1 Quarterly Financial Report is being prepared with support from OANC

**10. City official comments continued (Kauffman)**

- a. Ward 4 Mayor's Office of Community Relations (5 min. + 5 min. Q&A)

**11. Commissioner announcements (Kauffman)**

**12. Old Business**

MATTER	COMMISSIONER
N/A	

**13. New Business (45 min)**

MATTER	COMMISSIONER
<ul style="list-style-type: none"><li>• <a href="#">BZA 21222</a> – 5001 4th Street, NW (Square 3302, Lot 21)</li></ul>	Baker

<ul style="list-style-type: none"> <li>o Proposed construction of a rear deck addition, to an existing, semi-detached, two-story with cellar principal dwelling unit in the R-3 Zone.</li> <li>o Seeks special exception from: <ul style="list-style-type: none"> <li>♣ The rear yard requirements of Subtitle D § 207.1(pursuant to Subtitle D §5201 and Subtitle X §901.2)</li> </ul> </li> <li>o Seeks area variance from: <ul style="list-style-type: none"> <li>♣ The lot occupancy requirements of Subtitle D §210.1 (pursuant to Subtitle X §1002)</li> </ul> </li> <li>o Future hearing date: Feb. 5, 2025</li> </ul>	
<ul style="list-style-type: none"> <li>• <a href="#">ABRA-130610</a> – Request for Liquor License Application – Poplar (701 Kennedy St. NW) <ul style="list-style-type: none"> <li>o <a href="#">Draft ANC letter</a></li> </ul> </li> </ul>	Bluitt
<ul style="list-style-type: none"> <li>• <a href="#">ABRA-111687</a> – Notice of Public Hearing, Request for Entertainment Endorsement to License – Taqueria Distrito Federal (805 Kennedy St. NW)</li> </ul>	Koskenrouta

**14. Community Comments** [limited to 1 min each, please] (Kauffman)

- a. One resident noted the missed recycling collection.
- b. Another resident expressed concerns about a parking violation in 4D04

**15. Motions and votes on business before the Commission** (Kauffman)

- a. Endorsement of BZA 21222
  - ♠ Commissioner Koskenrouta (4D01): Yes
  - ♠ Commissioner Amene (4D02): Yes
  - ♠ Commissioner Bluitt (4D03): Yes
  - ♠ Commissioner Cava (4D04): Yes
  - ♠ Commissioner Marencic (4D05): Yes
  - ♠ Commissioner Dimitrov (4D06): Yes
  - ♠ Commissioner Baker (4D07): Yes
  - ♠ Commissioner Kauffman (4D08): Yes
- b. Draft ANC letter of endorsement re: Poplar ABCA application
  - Commissioner Koskenrouta (4D01): Yes
  - Commissioner Amene (4D02): Yes
  - Commissioner Bluitt (4D03): Yes

- Commissioner Cava (4D04): Yes
- Commissioner Marencic (4D05): Yes
- Commissioner Dimitrov (4D06): Yes
- Commissioner Baker (4D07): Abstain
- Commissioner Kauffman (4D08): Yes

**16. Adjournment (Kauffman)**

- a. Adjourned at 7:36pm

**2025 – 2026 ANC 4D COMMISSIONERS**

Single Member District (SMD)	Commissioner	Email	Phone
4D01	Antti Koskenrouta	<a href="mailto:4D01@anc.dc.gov">4D01@anc.dc.gov</a>	(443) 564-7047
4D02	Abel Amene	<a href="mailto:4D02@anc.dc.gov">4D02@anc.dc.gov</a>	(202) 930-3291
4D03	Brendi E. Bluitt	<a href="mailto:4D03@anc.dc.gov">4D03@anc.dc.gov</a>	(202) 230-3533
4D04	Eliza Cava	<a href="mailto:4D04@anc.dc.gov">4D04@anc.dc.gov</a>	(202) 503-9141
4D05	Stephen Marencic Jr.	<a href="mailto:4D05@anc.dc.gov">4D05@anc.dc.gov</a>	(202) 681-9659
4D06	Stoyan Dimitrov	<a href="mailto:4D06@anc.dc.gov">4D06@anc.dc.gov</a>	(202) 780-6889
4D07	Kayla D. Baker	<a href="mailto:4D07@anc.dc.gov">4D07@anc.dc.gov</a>	(202) 854-1367
4D08	Jenn Kauffman	<a href="mailto:4D08@anc.dc.gov">4D08@anc.dc.gov</a>	(202) 375-4834

Approved on: February 19, 2025

Attested by:

*Jennifer Audrey Kauffman*  
 box SIGN 4KYQZRV7-4QZXW2