

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, NW  
Suite 11  
Washington, DC 20004  
(202) 727-9945

**Memo**

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: June 12, 2025

Re: FY 2025 Q3 7F Allotment – Withhold Update

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After submitting our March 31, 2025, memo advising OFRM to withhold ANC 7F's 3rd quarter FY 2025 allotment, the Office of Advisory Neighborhood Commissions (OANC) received and reviewed supporting documents submitted with ANC 7F's 1<sup>st</sup> quarter FY 2025 financial report. Based on our review and the requirements of the D.C. Official Code, Section 1-309.13 (j) (1), we have determined that the following items require additional documentation:

Check 731, Soniya Scott Hall, \$1,950.00: The ANC must provide the IRS Form W9, consulting agreement, or scope of work, as well as the minutes approving this expenditure.

Check 733, Quadir Rayfield, \$1,850.00: The ANC must provide the IRS Form W9, internship agreement, or scope of work.

Check 734, Chapman Consulting, \$2,500.00: The ANC must provide the IRS Form W9, consulting agreement, or scope of work, as well as the minutes approving this expenditure.

DB42, ABC Imaging, \$518.69: The ANC must provide the invoice or receipt for this purchase.

**Therefore, the OANC recommends withholding ANC 7F's 3<sup>rd</sup> quarter allotment of \$5,274.32 to offset \$6,818.69 in impermissible items.** An additional \$1,5444.37 will be deducted from the 4<sup>th</sup> quarter allotment to offset the remaining obligation.

**The ANC may restore the deductions if the required documents are submitted before August 30, 2025.**

CC: Commissioner Tyrell Holcomb (7F01), Chairperson

Commissioner Brittany Hughes (7F05), Vice-Chairperson

Commissioner Kimory Orendoff (7F03), Secretary

