

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: June 10, 2025

Re: FY 2025 Q3 1D Allotment - Withhold

The Office of Advisory Neighborhood Commissions (OANC) has not received 1D's 1st quarter FY 2025 financial report and the minutes approving the report. The ANC has provided its bank statements, canceled checks, minutes for the quarter, and most receipts/invoices. The report and all supporting documentation, which were due February 18, 2025, are required by D.C. Official Code, Section 1-309.13 (j) (1).

Therefore, the OANC recommends withholding ANC 1D's allotment of \$4,753.43 for the 3rd quarter of FY 2025.

The code requires, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC may cure this violation by submitting the required documents before August 30, 2025.

cc: Commissioner Melissa Wyers (1D04), Treasurer
Commissioner Angela Allison (1D06), Chairperson