

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
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(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer OERM

From: Kent Boese, Executive Director

Date: August 13, 2025

Re: FY 2025 Q4 5A Allotment - Withhold

The Office of Advisory Neighborhood Commissions (OANC) received 5A's second quarter FY 2025 financial report, bank statements, canceled checks, and signed minutes. The ANC did not initiate any financial transactions during the quarter, so there were no receipts or invoices to review. The report and supporting documentation we reviewed met the requirements of the D.C. Official Code, Section 1-309.13 (j) (1). However, we have not received the April 2025 minutes approving the 2nd quarter financial report.

Therefore, the OANC recommends withholding ANC 5A's allotment of \$5,828.73 for the 4th quarter of FY 2025 for violating the above-referenced code.

The code states, in part, that: *Each quarterly report shall include copies of canceled checks, bank statements, grant request letters and grant disbursements, invoices and receipts, executed contracts, details about all contributions received during the time period covered by the quarterly report, the minutes of all meetings indicating the Commission's approval of disbursements during the time period covered by the quarterly report, and certification of the Commission's approval of the quarterly report signed by the Commission's Secretary.*

The ANC may cure this violation by submitting the April 2025 minutes approving the 2nd quarter financial report by August 29, 2025.

CC: Commissioner Shelagh Bocoum (5A09), Treasurer
Commissioner Emily Singer Lucio (5A03), Chairperson