

Charter 738 News*

**Did you know ANCs were created in Section 738 of the DC Charter?*

Newsletter of the Office of ANCs



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What is the OANC Strategic Plan?

The OANC Strategic Plan sets out both short- and long-term goals and objectives related to services provided by the Office of Advisory Neighborhood Commissions (OANC). The plan encompasses both objectives to improve internal operations of the OANC as well as services and programs designed to support operations of Advisory Neighborhood Commissions. It does this by focusing on services and needs identified through an internal review by the OANC, the

Strategic Plan Working Group, and input from Advisory Neighborhood Commissions and Commissioners.

The OANC Strategic Plan sets priorities for improving the operation of the OANC, services to Advisory Neighborhood Commissions, and community engagement and visibility. The draft Plan can be found at <https://anc.dc.gov/page/strategic-plan> and the public open comment period is from January 4 through February 15, 2024. Official input from Advisory Neighborhood Commissions will be accepted through March 4, 2024. Comments can be submitted by:

- Using the Strategic Plan feedback form, available [here](#)
- Sending letters, resolutions, and comments to OANCS@dc.gov



How to Submit an International Travel Request?

For Advisory Neighborhood Commissioners who may travel outside of the United States during their service, you will want to submit a request for access **two (2) weeks in advance of your travel**. Please list the Executive Director of the OANC,

Kent Boese, as the approving manager for your requests. Two-factor authentication is also required on a mobile device if it hasn't already been installed to access any DC.GOV resources. Instructions on how to fill out the request and how to set up an MVA verification can be found [here](#)



Go to <https://anc.dc.gov/page/oanc-quick-tips> to find the following:

- Grant Instructions & Application
- Hybrid Kit Meeting Request Form
- Resignation Form and Overview



Legal Lingo

*Brought to you by Kathy Williams,
Special Assistant to the Executive Director
and Denise Wiktor, General Counsel*

Resolutions, Who Gets Them?

This is to commend our Commissioners on their use of the Mayor's online Advisory Neighborhood Commissions Portal (ANC Portal), where, among other things, Commissions may post resolutions, especially for viewing by the general public. See DC Official Code section 1-309.12(d)(5)(B).

While this Code section is indicative that the Mayor encourages Commissions to file and upload their concerns and documents to the ANC Portal, the OANC underscores that not all government agencies may be notified of your important matters. The Mayor's ANC Portal is an executive branch tool for dissemination by District executive agencies, boards, and commissions. Id. As such, there are many non-executive branch District offices and bureaus which are not notified when a Commission's documents are uploaded to the ANC Portal. In those instances, Commissioners desiring a response may fail to receive one from the affected government entity.

The OANC highly recommends to each Commission using the ANC Portal, and who desires a response, also send a courtesy copy of the document to the affected government entity – especially when the agency in question is outside the executive branch of government.

Where to Post Posters.

The Department of Public Works (DPW) recently threatened an ANC with fines for improper posting of their monthly and SMD meeting notices. Flyers/posters about ANCs must have the date of posting on the flyer and a copy of the flyer should be sent to walter.graham@dc.gov Include the size of the flyer and the locations it was posted. A complete list of posting requirements can be found [here](#)

Request Self-Insurance

ANCs can request a letter of self-insurance (the government equivalent of a Certificate of Insurance) from the Office of Risk Management at: <https://orm.dc.gov/> click on the "Risk Insurance" tab then "Request for Self-Insurance Letters." A letter may be needed for landlords or participation in events.