

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, NW
Suite 11
Washington, DC 20004
(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read 'Kent Boese', is placed over the 'From' line.

Date: September 30, 2025

Re: FY 2025 Q4 3E Allotment – Provisional Release

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code, the Office of Advisory Neighborhood Commissions (OANC) reviewed ANC 3E's 2nd quarter FY 2025 financial report, bank statements with canceled checks, the signed minutes for meetings held during the quarter, and the invoices or receipts for all financial transactions. The report and supporting documentation met the requirements of D.C. Official Code, Section 1-309.13(j)(1). The final May 2025 minutes approving the report were the only document missing from the submission. The ANC submitted the final meeting minutes; however, they were not signed.

Therefore, the OANC is issuing a provisional recommendation to release the \$5,122.92 4th quarter FY 2025 allotment. The ANC has a deadline of October 10, 2025, to submit the signed May minutes approving 3E's 2nd quarter FY 2025 financial report. If the ANC fails to respond by the deadline, the OANC will recoup the violation with 3E's FY 2026 1st quarter allotment.

CC: Commissioner Tom Quinn (3E04), Treasurer
Commissioner Jonathan Bender (3E03), Chairperson