

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
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(202) 727-9945

Memo

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: September 30, 2025

Re: FY 2025 Q4 8B Allotment – Withhold Update

After submitting our June 23, 2025, memo advising OFRM to withhold ANC 8B's 4th quarter FY 2025 allotment, the Office of Advisory Neighborhood Commissions (OANC) reviewed ANC 8B's 2nd quarter FY 2025 financial report, bank statements, and canceled checks. The report and supporting documentation met the requirements of D.C. Official Code, Section 1-309.13(j)(1). However, the ANC has not yet submitted the signed minutes approving the financial report. Additionally, the ANC failed to provide the required invoices or receipts for two expenditures. One of these expenditures also violates D.C. Official Code § 1-309.13(2).

Therefore, the OANC recommends withholding ANC 8B's 4th quarter allotment of \$4,578.14 to offset \$7,103.56 in code violations in the 2nd quarter report, as well as the remaining balance of \$2,451.40 from the 1st quarter report. An additional \$4,976.82 will be withheld from ANC 8B's FY 2026 1st quarter allotment to fully satisfy the outstanding obligation.

The following items account for the \$7,103.56 in code violations identified in ANC 8B's FY 2025 2nd quarter financial report:

- Check 1811, Juanita Beltran, \$339.71 – The ANC issued a check made payable to cash, in violation of D.C. Official Code § 1-309.13(c), *no check may be made payable to cash*. Additionally, the ANC did not provide an invoice or receipts to support this expenditure. This constitutes an impermissible use of ANC funds and cannot be cured.
- DB-20, Strictlyapple, \$6,763.85 – The ANC did not submit the documentation for this expense. Furthermore, this debit card expenditure is in violation of D.C. Official Code § 1-309.13(2), which requires that *any Commission using a debit card must follow procedures established by the OANC, including limits on monthly expenditures relative to the Commission's quarterly allotment*. This constitutes an impermissible use of ANC funds and cannot be cured.

CC: Commissioner Juanita Beltran (8B07), Treasurer
Commissioner Joseph Johnson (8B05), Chairperson