

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: December 8, 2025

Subject: FY 2026, Q1 ANC 7C Withhold Allotment

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code, the Office of Advisory Neighborhood Commissions (OANC) received the ANC 7C FY 2025, Q3 financial report, along with the signed minutes, bank statements, canceled checks, receipts, and supporting documentation on October 29, 2025.

Based on our review, **the OANC recommends withholding the 7C Allotment of \$6,311.79 for violating the above-referenced code.**

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- Corrected September Meeting Minutes approving the FY 2025, Q3 financial report.
- The invoice or receipt for check #6192, CIH Glendale, for \$7,000.00.
- The invoice or receipt for check #6193, Ana Orozco, for \$275.00.
- The grant application, grant closeout report, the receipts for all items purchased with grant funds, and the minutes from the meeting approving the grant issued with check #6194, MHCDO, for \$5,000.00.

The ANC may cure this violation by submitting the required documents outlined above before January 16, 2026.

CC: Antawan Holmes, 7C07, Chairperson

CC: Carrie N. Brown, 7C09, Treasurer