

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: December 8, 2025

Subject: FY 2026, Q1 ANC 7D Withhold Allotment

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code, the Office of Advisory Neighborhood Commissions (OANC) received the ANC 7D FY 2025, Q3 financial report, along with the signed minutes, bank statements, canceled checks, receipts, and supporting documentation on October 30, 2025.

Based on our review, **the OANC recommends withholding the 7D Allotment of \$6,530.91 for violating the above-referenced code.**

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- Signed June meeting minutes and July 2025 meeting minutes approving the FY 2025, Q3 financial report.
- The ANC issued a \$2,000.00 grant to DC Wise1, check #1246. The grantee has submitted \$969.50 in allowable receipts. To account for the full grant amount, the grantee must provide an additional \$1,030.50 in permissible receipts.

The report and all supporting documentation are required by D.C. Official Code, Section 1-309.13 (j)(1).

The ANC may cure this violation by submitting the required documents outlined above before January 16, 2026.

CC: Brian Alcorn, 7D08, Chairperson

CC: Brett Astmann, 7D07, Treasurer