

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: December 8, 2025

Subject: FY 2026, Q1 ANC 8E Withhold Allotment

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code, the Office of Advisory Neighborhood Commissions (OANC) received the ANC 8E FY 2025, Q3 financial report, along with the signed minutes, bank statements, canceled checks, and supporting documentation on September 6, 2025.

Based on our review, **the OANC recommends withholding the 8E Allotment of \$5,986.77 for violating the above-referenced code.**

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- Invoices or receipts for debit transaction #27, Amazon, \$168.50; check #2186, Covenant House, \$750.00; Kelly Mikel Williams, \$927.69.
- OANC Form 103, ACH Debit Voucher, for debit transaction #26, Amazon, \$41.32.
- OANC Form 105, Direct Expenditure, to support the expenditures for check #2186, Covenant House, \$750.00.
- The meeting minutes approving the direct expenditure to Covenant House, issued with check #2186.
- A corrected FY 2025, Q3 QFR. The original submission did not capture three allotments and a debit transaction.

The ANC may cure these violations by submitting the required documents outlined above before January 16, 2025.

Additionally, in April 2025, the Office of the D.C. Auditor (ODCA) conducted a financial review of Advisory Neighborhood Commission (ANC) 8E. According to the ODCA, ANC 8E has not yet responded to the Auditor's recommendations. As a result, under section 1.309.13(d)(3), the OANC is required to withhold ANC 8E's FY 2026 allotments until a formal response is submitted. In the interim, ANC 8E must continue to submit its Quarterly Financial Reports (QFRs) and will remain eligible to receive any withheld funds once it complies with the Auditor's requirements.

CC: Kelly Mikel Williams, 8E03, Chairperson

CC: Deborah Wells, 8E01, Treasurer