

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, Suite 11, N.W.  
Washington, DC 20024

**MEMO**

**To:** Angelique Rice, Associate Chief Financial Officer, OFRM

**From:** Kent Boese, Executive Director

**Date:** January 26, 2026

**Subject:** FY 2026, Q2 ANC 4D Release Partial Allotment

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The Office of Advisory Neighborhood Commissions (OANC) received the FY 2025, Q4 financial report of ANC 4D on November 1, 2025.

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC reviewed the financial report, the signed minutes, bank statements, canceled checks, and all supporting documentation.

**Therefore, the OANC recommends the partial release of \$5,261.37 of the ANC 4D Allotment of \$5,297.56 for FY 2026, Q2. The OANC is withholding \$36.19 for violating the above-referenced code.**

The decision for the partial release of funds is because the OANC has not received the following documents:

- The OANC Form 103 ACH/Debit Voucher for debit transactions #09 (\$15.00) and #10 (\$21.29) to Bluehost.com.

**The ANC may cure this violation by submitting the required documents outlined above before March 16, 2026.**

CC: Jenn Kauffman, 4D08, Chairperson

CC: Stephen Marencic, 4D05, Treasurer