

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: January 26, 2026

Subject: FY 2026, Q2 ANC 5E Release Partial Allotment

The Office of Advisory Neighborhood Commissions (OANC) received the FY 2025, Q4 financial report of ANC 5E on November 4, 2025.

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC has conducted a review of the financial report, including the signed minutes, bank statements, canceled checks, and all supporting documentation.

Based on our review, the OANC recommends the partial release of \$3,644.84 of the ANC 5E Allotment of \$4,058.58 for FY 2026, Q2. The OANC is withholding \$413.74 for violating the above-referenced code.

The decision for the partial release of funds is because of the following violations:

- The ANC issued check #509 to Triple C, LLC for \$400.00. However, the documentation uploaded to the Portal reflects only \$75.00. The ANC may restore the \$325.00 deducted from the FY2026 Q1 allotment upon submission of invoices totaling \$325.00. **The ANC may cure this violation by submitting the required documents outlined above before March 16, 2026.**
- The ANC issued check #511 to Kyle Gardner for \$88.74 as reimbursement for food at a community event. The OANC deducted this expense from ANC 5E's FY 2026, Q2 allotment because food purchases for community events are considered an impermissible use of ANC funds under current guidelines. This expense cannot be restored.

CC: Huma Imtiaz, 5E04, Chairperson

CC: Kirby Vining, 5E06, Treasurer