

Government of the District of Columbia



Office of Advisory Neighborhood Commissions  
1350 Pennsylvania Avenue, Suite 11, N.W.  
Washington, DC 20024

**MEMO**

**To:** Angelique Rice, Associate Chief Financial Officer, OFRM

**From:** Kent Boese, Executive Director

**Date:** February 20, 2026

**Subject:** FY 2026, Q2 ANC 3F Release Partial Allotment

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Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code and the directives of the Office of Advisory Neighborhood Commissions (OANC), the OANC has received ANC 3F's FY 2025 Q4 financial report, the bank statements including the canceled checks, the signed minutes for all Q4 meetings, and the invoices or receipts for all Q4 transactions. However, some required supporting documents have not been submitted.

**Therefore, the OANC recommends the partial release of \$3,477.53 of the FY 2026 Q2 ANC 3F Allotment of \$4,132.94 for violating the above-referenced code.**

The OANC is withholding \$655.41 pending the receipt of the contract or agreement for Rachel Worsham, paid with checks #4118 (\$274.85) and #4122 (\$380.56). The OANC will accept the minutes approving the hiring in place of a contract or agreement.

**The ANC may cure this violation by submitting the required documents outlined above before April 16, 2026.**

CC: Courtney Carlson, 3F06, Chairperson

CC: Sue Guzman, 3F02, Treasurer