

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read "Kent Boese".

Date: February 27, 2026

Subject: FY 2026, Q2 ANC 5C Withhold Allotment

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code the Office of Advisory Neighborhood Commissions (OANC) received the FY 2025, Q4 financial report, along with bank statements with canceled checks, and most of the supporting documents. However, some of the required documents have not been submitted, preventing the recommendation for the release of ANC 5C's FY 2026, Q2 allotment.

Therefore, the OANC recommends withholding the 5C Allotment of \$4,847.72 for violating the above-referenced code.

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- The signed meeting minutes from November 13, 2025 approving the FY 2025, Q4 report.
- The signed minutes from all meetings held in Q4.
- The grant closeout report and receipts (with proof of purchase) for all items purchased with grant funds issued to Gateway Community Association, check 1986, \$10,000.00.

The ANC may cure this violation by submitting the required documents outlined above before April 16, 2026.

Additionally, on July 5, 2025, the Office of Finance and Resource Management (OFRM) inadvertently issued a payment of \$11,952.66 to ANC 5C. Unfortunately, the error was identified too late to allow for an automatic reversal of the transaction. On November 6, 2025, ANC 5C agreed to permit OFRM to withhold \$11,952.66 from its remaining 2026 allotments to reconcile the overpayment. ANC 5C will fulfill its obligation with the submission of approved financial reports.

CC: Tequia Hicks Delgado, 5C03, Chairperson

CC: VJ Kapur, 5C07, Treasurer