

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OERM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read "Kent Boese".

Date: February 27, 2026

Subject: FY 2026, Q2 ANC 7B Withhold Allotment

Pursuant to Section 1-309.13 (j) (1) of the D.C. Official Code and the directives of the Office of Advisory Neighborhood Commissions (OANC), the OANC reviewed the FY 2025, Q4 financial report of ANC 7B, signed minutes for Q4, bank statements, and supporting documentation for most Q4 transactions. However, some of the required supporting documents have not been submitted, preventing the recommendation for the release of ANC 7B's FY 2026 Q2 allotment.

Therefore, the OANC recommends withholding the 7B Allotment of \$5,802.85 for violating the above-referenced code.

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- Signed minutes from the February 19, 2026 meeting approving the FY 2025, Q4 report.
- Invoices or receipts for debit transactions #52 (\$258.49) and #53 (\$19.07).
- Form 103, ACH Debit Vouchers for debit transactions #60 and #63 through #68.
- Corrected documentation for debit transactions #54, #63, #64, and #65. The documentation submitted does not match the amount entered in the check register.

The ANC may cure this violation by submitting the required documents outlined above before February 27, 2026.

CC: Travis R. Swanson, 7B03, Chairperson

CC: Keith Hasan-Towery, 7B04, Treasurer