

**Government of the District of Columbia**

**ADVISORY NEIGHBORHOOD COMMISSION 3F**

**Van Ness ▪ North Cleveland Park ▪ Wakefield ▪ Forest Hills ▪ Chevy Chase**

3F01 – Amy Rofman, Secretary  
3F02 – Sue Guzman, Treasurer  
3F03 – Mitchell Baer, Vice Chair  
3F04 – Claudette David  
3F05 – Adrian Iglesias  
3F06 – Courtney Carlson, Chair



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**ANC 3F October 2025 Meeting Minutes**

**Date:** October 14, 2025

**Time:** 7:00 PM – 9: 19 PM

[Watch the Meeting](#)

**Location:** In person at Forest Hills of DC (4901 Connecticut Ave NW, Washington, DC 20008 ) and recorded via [Zoom](#)- Timestamps added to minutes for easier navigation.

ANC 3F convened their regular meeting on October 14, 2025, at which five commissioners were present. The meeting was duly noticed and open to the public.

- A copy of the agenda is available at <https://www.anc3f.com/archive>.

A quorum was declared at the beginning of the meeting with five out of six commissioners present.

Commissioners Present: Carlson (Chair)

Baer  
David  
Guzman  
Rofman

Item	Vote
Approval of October 2025 Agenda	5-0-0

Approval of ANC Minutes for September 2025 Meeting	5-0-0
Support for The Whale Tea — Motion to support the applicant’s stipulated alcohol license	5-0-0
Approval of the ANC3F Monthly Treasurer’s Report for September 2025	5-0-0
The FY2026 budget	5-0-0

Call to Order: 7:06 PM  
Adjournment: 9:19 PM

I. Welcome — Call to Order and Roll Call [7:06]

- Chair called the meeting to order at 7:06 PM and welcomed commissioners and attendees in-person and on Zoom. (Transcript: [00:45]–[11:25])
- Adoption of the October agenda: Motion made and adopted without objection. (Transcript: [11:25])

II. Regular Agenda — Community Forum [7:12]

1. DC Metropolitan Police Department (MPD) — Lieutenant Forrest (PSA 203)
  - Focus: theft-from-auto incidents and importance of filing police reports and providing photos/vehicle information to enable LPR use and cross-PSA identification. (Transcript: [12:13]–[14:40])
    - Data provided: 48 total theft-from-auto in PSA 203 (context); 8 in last 30 days (decline vs. same time last year). Specific recent incidents: four in 5000 block of Connecticut, two in 2800 block of Quebec, one on Yuma, one at 4601 Connecticut Ave. (Transcript: [16:55]–[17:40])

- Lieutenant Forrest emphasized that reports drive resource allocation and special attention details; urged community to continue calling and filing reports. (Transcript: [13:24]–[15:59])
- Follow-up requests & actions:
  - Community asked MPD to provide data on domestic violence and simple assaults (not included in Lieutenant’s standard 30-day Part 1 report). Lieutenant Forrest agreed to consult analysts for a breakdown including simple assaults and domestic violence-related calls. (Transcript: [24:12]–[27:23], [31:27]–[32:53])
  - Announcement: Community Walk for PSA 203 on Oct 30 at 10:30 AM, starting in front of 3003 Van Ness. (Transcript: [23:44])
- Specific incidents discussed by attendees:
  - Purse snatching at 3001 Veazey Terrace and request for follow-up: Lieutenant requested contact information to confirm whether an arrest was made and to follow up. (Transcript: [18:41]–[20:31])
  - Assault on a young woman on UDC/4200 block of Connecticut Ave: Arrest made; incident occurred around 6 AM and victim was transported to hospital by family. Discussion included lighting concerns and potential DPW follow-up. (Transcript: [20:31]–[22:06])
- 2. Mayor’s Office of Community Relations (MOCR) — William Owen Cox
  - Announcements: leaf season resources will be available on [dpw.dc.gov](http://dpw.dc.gov) (interactive leaf pickup map); new MOCR Faith Liaison Charity Beam covering Wards 1, 2, 3, and 4. (Transcript: [33:46]–[34:33])
- 3. Van Ness Main Street / Community Updates
  - Van Ness Main Street reported a successful “Van Ness Main Street Day” with ~1,500 attendees and a range of vendors/activities; positive community turnout. (Transcript: [35:26]–[36:02])
- 4. Councilmember Frumin’s Office — Shantise Wynn-Brown
  - Announcements: new district-wide resource page launched (to be posted in chat); two key Council hearings that week (chronic absenteeism & truancy; Committee of the Whole Budget Execution and Oversight); “Workday in the

Ward” on Oct 23 at Point Chaud with coffee hours 8–10 AM and reserved meeting times. (Transcript: [36:30]–[38:35])

5. NW Community Food Pantry — Judy Ingram

- Pantry update: now averaging ~350 families/week (up from ~320). Running a pilot program with a Catholic University social work Masters student to connect guests to services (rental assistance, legal representation, medical referrals, job resources). (Transcript: [38:44]–[40:49])
- Issues discussed:
  - High need for diapers and supplies; conversation about possibility of ANC grant or direct expenditure to support diaper distribution; noted constraints and potential partnership with OANC for guidance on permissible spending. (Transcript: [44:43]–[47:52])
  - Discussion about gaps in supportive services for residents with vouchers/permanent supportive housing (case management not always mandatory); references to upcoming Nov 6 roundtable on housing & behavioral health. (Transcript: [49:00]–[55:46])

6. Community Announcements

- Sidewalk installation request on Upton Street (potential 2027 project, benefit to students and neighborhood safety). (Transcript: [01:00:23])
- Miscellaneous neighborhood updates and thanks to Forest Hills of DC for hosting. (Transcript: [01:21:45]–[01:22:40])

III. Committee Reports [7:30]

1. Streets & Sidewalks — Paul Harrison (Streets & Sidewalks)

- Sidewalk gap work: meeting with DDOT and Mayor’s Office on sidewalk solution between Burke School and Levine School; potential ANC resolution in development. (Transcript: [01:01:31]–[01:02:16])
- Fessenden/Broad Branch (“bowtie”) sidewalk gap remains an outstanding project. (Transcript: [01:01:31])
- Safe Routes to School (SRTS) issues: ongoing problems at Connecticut & Ellicott Hawk signal and other crossings near schools; community reports

aggressive driver behavior toward crossing guards (examples: Davenport & Reno; Connecticut & Nebraska). Requests:

- Ask DDOT for traffic-signal upgrades and TSI (traffic safety investigation) updates.
- Request MPD targeted crosswalk enforcement and potential increase/deployment of automated enforcement cameras; follow-up requested for November meeting. (Transcript: [01:02:16]–[01:10:15])

## 2. Parks & Watersheds — Kathy Sykes (Native Plant Project)

- Bird strikes at large windows on UDC campus were reported (dead pine warbler observed); request to explore window-strike prevention measures and lights-out initiatives. (Transcript: [01:11:39]–[01:15:52])
- Native plant / pollinator project update: 3 of 6 projects started (Van Ness, Upton, Ellicott); community engagement and volunteer opportunities continuing. (Transcript: [01:15:52]–[01:17:16])
- November 8: Forest Hills Park invasive removal event organized by Rock Creek Conservancy and partners; volunteers invited. (Transcript: [01:17:36]–[01:18:01])

## 3. Schools & Universities

- Lead Free DC project: small-diameter lead pipe replacement along Davenport Street; coordination with Murch Elementary for pickup/drop-off and pedestrian safety during work. ANC 3F connected DPW Community Relations staff and project leadership to Murch administration to reduce impacts. (Transcript: [01:18:01]–[01:21:09])

## IV. Regular Agenda [7:40]

### 1. Senior Wellness Report — Tina Sandri, Forest Hills of DC

- Overview of Forest Hills of DC services and respite stays: skilled care, assisted living, memory care; respite stays typically 14–30 days and include meals, care, rehab as appropriate; respite use cases include caregiver leave, post-illness transition, or temporary family needs. (Transcript: [01:23:21]–[01:31:25])

- Community engagement: volunteer needs (students, intergenerational programs), ANC 3F to organize December event to support caregivers, invitation to community to visit and use services. (Transcript: [01:25:37]–[01:27:36])
2. UDC — Archives Site Plan / Building 41 update — Juanita Gray (UDC)
    - Clarification: Mayor’s proposed budget originally included Building 41 for demolition and student housing funding; Council modified the budget and removed the \$20M capital transfer to UDC and returned Building 41 to DGS for DC Archives. As a result, Building 41 is no longer slated for student housing at this time. (Transcript: [01:33:10]–[01:35:23])
    - UDC was given \$1M for a housing feasibility study in capital funds; Council removed \$500K and tied remaining funds to a specific building, which UDC currently does not have available for that scope. UDC leadership continues to prioritize student housing but currently lacks the funding/building to proceed. (Transcript: [01:35:23]–[01:36:02])
    - Additional UDC updates: signage installations at Building 38 and Student Center; Dog Haus tenant construction to be completed Dec 2025; Tropical Smoothie Cafe permitting in progress. (Transcript: [01:36:47]–[01:37:45])
  3. ABCA Cannabis Hearing Update
    - The meeting discussed the pending CannaArt medical cannabis license protest and the need for legal assistance; ANC 3F plans to apply for OANC expert assistance funds to cover anticipated legal costs (discussed in Commission Business). (Transcript references: [01:49:43] onward)

#### V. Regular Agenda — Votes [8:10]

- The Whale Tea — Stipulated License Application
  - Commissioners voted to support a stipulated license for The Whale Tea, using the parameters similar to prior neighborhood stipulations (e.g., hours, conditions) and with expectation of written commitments from the applicant to be included in the record. Motion carried unanimously by commissioners present. (Transcript: [01:39:18]–[01:42:35])

## VI. Commission Business [8:20]

### 1. Commissioner Updates

- Multiple commissioner and community updates were provided throughout the meeting (see Community Announcements and Committee Reports sections). Chair noted plan to hold hybrid in-person meetings quarterly.

### 2. Treasurer's Report — Commissioner Guzman

- September 2025 Treasurer's Report summary: opening balance \$45,144.26; three expenses (legal fees, office/personnel, bank fees); two income entries (quarterly District allotment and interest). Net withdrawal for month: \$243.87. (Transcript: [01:43:13]–[01:45:56])
- FY2026 Budget overview (approved at prior meeting; line-item names updated for portal entry) Vote: Motion to approve the ANC3F Monthly Treasurer's Report for September 2025 carried unanimously. (Transcript: [01:44:57]–[01:46:35])

### 3. Approval of September 2025 meeting minutes

- The September minutes were discussed and the Treasurer's Report approved; the minutes approval vote is recorded as part of standard business (Transcript: [01:43:13]–[01:45:56])

## VII. Adjournment

- Chair thanked attendees and host (Forest Hills of DC). Next ANC 3F meeting scheduled for Tuesday, November 18 at 7:00 PM. (Transcript close and host remarks: [01:32:18]–[01:33:00], closing references)

### 1. Signed:

/s/:

Prepared by: Commissioner Amy Rofman, 3F01

Approved on: November 18, 2025

Attested by: /s/ Commissioner Courtney Carlson (Chair)

