

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: April 23, 2026

Subject: FY 2026, Q3 ANC 4D Withhold Allotment

Pursuant to Section §1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC has not received the ANC 4D FY 2026, Q1 financial report and some of the required supporting documents, preventing the full release of the allotment.

Therefore, the OANC recommends withholding the 4D Allotment of \$5,297.56 for violating the above-referenced code.

The decision to withhold the allotment funds is because the OANC has not received the following documents:

- The signed FY 2026 Q1 Quarterly Financial Report.
- The minutes of the meeting approving the FY 2026 Q1 QFR.
- Receipts from the grantee, Petworth Peanuts, for all items purchased with check #2315, for \$3,500.00.
- The invoice or receipt for check #2316, Eliza Cava, \$54.99.

The ANC may cure this violation by submitting the required documents outlined above before May 15, 2026.

CC: Jenn Kauffman, 4D08, Chairperson

CC: Stephen Marencic, 4D05, Treasurer