

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: July 8, 2026

Subject: FY 2026, Q3 ANC 3F Release Partial Allotment

Pursuant to Section § 1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC has conducted a review of the ANC 3F FY 2026, Q1 financial report, including the signed minutes, bank statements, canceled checks, and all supporting documentation. However, the OANC has not submitted the invoice/receipt and Form 103 – ACH/Debit Voucher for the payment to Wix.com, for \$60.50, preventing the full release of the allotment.

Therefore, the OANC recommends the partial release of \$4,072.44 of the 3F Allotment of \$4,132.94. The OANC is withholding \$60.50 for violating the above-referenced code.

The ANC may cure this violation by submitting the required documents outlined above before August 31, 2026.

After this allotment is released, the ANC 3F allotment balance will be \$4,848.87.

CC: Courtney Carlson, 3F06, Chairperson

CC: Sue Guzman, 3F02, Treasurer