

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: July 8, 2026

Subject: FY 2026, Q3 ANC 4B Withhold Allotment

Pursuant to Section §1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC has conducted a review of the ANC 4B FY 2026, Q1 financial report, including the signed minutes, bank statements, canceled checks, and supporting documentation. However, some required documents have not been submitted or must be corrected, preventing the full release of the allotment.

Therefore, the OANC recommends withholding the ANC 4B Allotment of \$6,744.38 for violating the above-referenced code.

The decision to withhold the allotment is because of the following:

- The ANC has not submitted the invoices for the debit card payments to MailChimp and WordPress.
- The ANC issued a \$3,000.00 grant to the Young Playwrights' Theater (check #5735), and further clarification is needed regarding how the funds align with the approved budget.

The ANC may cure this violation by submitting the required documents outlined above before August 31, 2026 .

CC: Shamina Christian, 4B02, Chairperson
CC: Tiffani Nichole Johnson, 4B06, Treasurer