

Government of the District of Columbia



Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

A handwritten signature in black ink, appearing to read 'Kent Boese', written over the printed name.

Date: July 6, 2026

Subject: FY 2026, Q3 ANC 7F Withhold Allotment

Pursuant to Section §1-309.13 (j) (1) of the D.C. Official Code and the policy directives issued by the Office of Advisory Neighborhood Commissions (OANC), the OANC has initiated a review of the ANC 7F FY 2026, Q1 financial report, including the minutes, bank statements, canceled checks, and supporting documentation. However, some required documents have not been submitted or require correction, preventing the full release of the allotment.

Therefore, the OANC recommends withholding the 7F Allotment of \$5,274.32 for violating the above-referenced code.

The decision to withhold the allotment is because the ANC has not provided required documents or must make corrections to the following items:

- The ANC has not provided the signed January 20, 2026 meeting minutes approving the FY 2026, Q1 financial report.
- The secretary did not attest or sign the Q1 minutes.
- The ANC has not completed OANC Form 103, Debit/ACH Vouchers for Q1 debit card transactions.
- The ANC has not provided the employment agreement or proof of identity for Christian Covin.
- The ANC has not provided the pay statement or timesheet for payments to Christian Covin issued with checks #742 and #743.

The ANC may cure this violation by submitting the required documents outlined above before August 31, 2026.

CC: Tyrell M. Holcomb, 7F01, Chairperson

CC: Shirley Thompson-Wright, 7F07, Treasurer