Government of the District of Columbia

Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

# MEMO

**To:** Angelique Rice, Associate Chief Financial Officer, OFRM

**From:** Kent Boese, Executive Director

**Date:** September 30, 2026

**Subject:** FY 2026, Q2 ANC 4A Release Partial Allotment

Following our February 20, 2026 memorandum advising OFRM to withhold the ANC 4A's FY 2026, Q2 allotment, the Office of Advisory Neighborhood Commissions (OANC) received the following items, which were not originally submitted with the FY 2025, Q4 financial report:

- The signed September 2025 minutes.
- The signed minutes from November 4, 2025, that document the approval of the FY 2025 Q4 financial report.
- The grant closeout report, minutes approving the grant, and the receipts for items purchased with grant funds from the grant issued to Day Eight, check #4113, $2,000.00.

The documentation satisfies the requirements outlined in D.C. Official Code § 1-309.13(j)(1) and OANC policy directives. However, Day Eight—the grantee paid with check #4113—did not submit detailed invoices supporting payments to two contractors, Karen Kessler ($150.00) and Shannon Pallatta ($500.00). The OANC must deduct $650.00 to address these code violations.

**Based on this review, the OANC recommends the release of $4,069.90 of the $4,719.90 FY 2026, Q3 allotment previously withheld.**

After this allotment is released, the ANC 4A allotment balance will be $10,629.90.

CC: Paula Y. Edwards, 4A01, Chairperson
CC: Patience Singleton, 4A04, Treasurer